

Expended Outline Driver Training Instructor

I. **Registrations and Orientation (2 hours)**

- A. Forms completion
 - 1. POST Roster sign-in
- B. Safety and communications concerns
 - 1. Review of all EVOC safety policies
- C. Facility orientation
 - 1. Classroom orientation, driving course
- D. Instructor Course Purpose
 - 1. Standardize EVOC Training
 - 2. Reduce collisions and liabilities
 - 3. Improve vehicle operating efficiency
- E. Manual Familiarization
 - 1. Emphasize importance of knowing material prior to training
 - 2. Designed to prepare the instructor to present EVOC Instruction
 - 3. Chapter by chapter summary
 - 4. Review driving exercise diagrams
- F. Current EVOC Courses
 - 1. Basic Recruit
 - 2. Reserve Officer
 - 3. In-Service
 - 4. EVOC Instructor
 - 5. Driver Simulator
 - 6. Legal Intervention
 - 7. Executive Protection Driving
- G. Introduction to Instruction Techniques
 - 1. Adult Learning Concepts
 - 2. Types of Instruction Styles
 - 3. Objective vs. Subjective Testing
 - 4. Goal of Testing Procedures
 - 5. Negatives Involved with Over-training

II. **Defensive Driving Factors** (4 Hours)

- A. **Collision Statistics and Factors**
 - 1. Primary collision factors
 - 2. Statewide statistics
 - 3. Local statistics
- B. Contributory Causes
 - 1. Psychological factors
 - 2. Physiological factors
 - 3. Environmental factors
- C. Collision Classifications
 - 1. General classifications
 - 2. Agency policy
- D. Vehicle Care and Maintenance

1. Vehicle Abuse
2. Vehicle Maintenance
3. Pre-Operational Inspection
- E. Defensive Driving Techniques
 1. Defensive Driving Components
 2. Driver
 3. Vehicle
 4. Environment
- F. Defensive Driving Tactics
 1. Space cushion
 2. Intersections
 3. Freeway driving
 4. Stopping
 5. Backing
 6. Lane changes
- G. Occupant Safety Devices
 1. Seat belts
 2. Air bags
- H. Adverse Operating Situations
 1. Skids
 2. Brakes
 3. Environmental
 4. Other factors
- I. Commentary Driving
 1. Pre-driving
 2. Driving habits
 3. Freeway driving
 4. Night driving
 5. Attitudes

III. **Vehicle Operations Factors** (4 Hours)

- A. **Vehicle Dynamics**
 1. Methods of vehicle control
 - a. Steering
 - b. Braking
 - c. Throttle
 2. Weight Transfer
 - a. Lateral
 - b. Longitudinal
- B. Vehicle Control Techniques
 1. Steering control
 2. Throttle control
 3. Speed control
- C. Braking
 1. Braking dynamics
 - a. Left-foot

- b. Controlled
- c. Threshold
- d. Straight line
- e. Extended release
- f. Brake fade
- g. Anti-lock Brake System (ABS)
- D. Roadway Position
 - 1. Turn classifications
 - 2. Control considerations
 - 3. Speed control
 - 4. Reverse driving
 - 5. Formulas and reference tables

IV. **Emergency Driving Factors** (3 Hours)

- A. Legal Issues/Liabilities
 - 1. California Vehicle Code
 - 2. California Penal Code
 - 3. California Evidence Code
- B. California Case Law
 - 1. Summary of case
 - 2. Case law decision
 - 3. Impact on law enforcement
 - 4. Book of Approved Jury Instructions (BAJI)
- C. Federal Case Law
 - 1. Summary of case
 - 2. Case law decision
 - 3. Impact on law enforcement
- D. Emergency Driving Operations
 - 1. General information
 - 2. Passing on the right
 - 3. Driving considerations
 - 4. Siren audibility
 - 5. Driving tactics
- E. Vehicle Pursuit Operations
 - 1. Pursuit philosophy
 - 2. Pursuit Guidelines 13519.8 PC
 - a. Reporting and post-pursuit analysis

V. **Student Driving Skill Development** (24 Hours)

- A. Exercises will be selected from the categories:
 - 1. Vehicle Placement
 - 2. Skid control
 - 3. Collision avoidance
 - 4. Backing
 - 5. Braking
 - 6. Performance driving

- 7. Emergency response driving (Code 3)
- 8. Pursuit driving
- 9. Judgment and decision making
- B. Testing/Evaluation Techniques
 - 1. Written examinations
 - 2. POST Test Item Bank
 - 3. In-house written test
- C. Practical exercises
 - 1. Skills
 - 2. Knowledge
 - 3. Attitude
 - 4. Judgment
 - 5. Tactics
 - 6. Vehicle control
- D. Remediation
 - 1. Improve student performance
 - 2. Objective documentation
- E. Instructional evaluation consideration
 - 1. Four-step teaching method
 - 2. Driving experiences
 - 3. Remedial solutions
 - 4. Feedback
 - 5. Verbal communications skills
 - 6. Honest objective ratings
 - 7. Written communication skills (evaluations)
 - 8. Discipline, remediation and termination documentation
- F. Instructor development
 - 1. Design new exercises
 - 2. Setup, demonstration and drive exercise
 - 3. Teach exercise
 - 4. Staff evaluation

VI. **Course Management** (2 Hours)

- A. Site Selection
 - 1. Site preparation
 - 2. Resources
 - 3. Realistic course configurations
- B. Equipment and Materials
 - 1. Vehicles
 - 2. Course markers
 - 3. Equipment resources
- C. Safety and control
 - 1. POST and Facility Safety Guidelines
- D. Scheduling
 - 1. Frequency
 - 2. Record keeping

- 3. Format and hours
- E. Contingency planning
 - 1. Alternate training sites
 - 2. Alternate instructors
 - 3. Backup vehicles
 - 4. Five-to-one student to instructor ratio
- F. Instructional Equipment
 - 1. Audio-Visual equipment
 - 2. Visual aids
 - 3. Driving simulators
 - 4. Vehicles
 - 5. Communications and electronic equipment
 - 6. Safety and control equipment
 - 7. Additional equipment for high-speed course
- VII. **Critique and Course Evaluation** (1 Hours)
 - A. Course Evaluation
 - 1. Improvements to the instruction