

Driver Awareness Instructor Outline

I. Introduction, Orientation and Philosophy

A. Registration and Orientation

1. Forms completion
2. Roster(s) and other agency or POST forms
3. Evaluation forms
4. Safety and communication concerns
5. Facility rules
6. Facility orientation

B. Instructor Course Purpose

1. Train a cadre of trainers
2. Increase frequency of refresher courses for in-service
3. Traffic collision reduction
4. Reduce departmental liability

C. Course Philosophy

1. Safe and defensive driving priority
2. Proper use of basic driving principles
3. Create enthusiasm in the instructor

D. Overview of Driver Awareness Instructor Course

1. Review course outline
2. Review training exercises through visuals

E. Overview of Teaching assignments for Students

F. Handouts

1. Review printed material
2. Review list of visual aids

II. Manual Familiarization

A. Emphasize importance of knowing material prior to training

1. Designed to prepare the instructor to teach the course
2. Reference guide
3. Establish credibility with students

B. Review Key Elements of Manual

1. Chapter by chapter summary
2. Review all ten driving exercise diagrams

III. Course Management

A. Site Preparation

1. Convenient location
3. Adequate classroom facilities
4. Avoid residential areas
5. Flat surface
6. Minimal obstructions (e.g., poles, curbs)
7. Restroom available
8. Permits/approvals, if necessary

B. Course design

1. Adequate spacing between exercises
2. Five exercise course, from driver manual
3. Pre-marking of cone placements to reduce set-up time
4. Design course for size of car
5. Utilize one vehicle type when possible

C. Equipment/Resource Materials

1. Vehicles, similar to patrol vehicle and mechanically safe with law enforcement equipment.
2. Communications available
3. Cones and delineators
4. Additional equipment (e.g., spray paint, clipboards, and visual aids).

D. Safety and Control

1. Available first aid kit/fire extinguisher
2. Know hospital location
3. Keep area clear and free of obstructions
4. Provide proper supervision
5. Use seat belts
6. Do not allow high speeds/horseplay
7. Area should be kept clear of other traffic during training

E. Evaluation of performance

1. Each student should be objectively evaluated, when possible.
2. Improvement needed evaluations require instructor comments.

G. Re-mediate weak performance

1. Identify student's weak points
2. Steps to improve performance

H. Scheduling

1. Refresher training every two years
2. Identify and prioritize employees to be trained
3. Record keeping

I. Format and hours

1. Eight hours minimum
2. Recommended four-hour lecture
3. Student-to-instructor shall follow POST safety guidelines.

J. Documentation

1. Student
 - Names
 - Evaluations
 - Dates and time of training
2. Instructor
 - Names
 - Training
 - Experience
 - Lesson plans

K. Contingency Planning

1. Alternate site
2. Practice set-up
3. Alternate classroom
4. Back-up instructors

IV. Instructor Training Review

A. Attributes of an Effective instructor

B. Suggestions for Successful instruction

C. Elements of Good instruction

1. Adult learning concepts
2. Blooms Taxonomy
3. RIDEM

D. Four-Step Teaching Method

1. Introduction
2. Presentation
3. Application
4. Evaluation

V. Legal Aspects and Code-3 Driving

A. California Law

1. 17001 C.V.C.
2. 17004 C.V.C.
3. 21055 C.V.C
4. 21056 C.V.C.
5. 21806/21807 C.V.C.
6. 22350 C.V.C.
7. 17004.7 C.V.C.

B. Other state codes

1. Section 13519.8 Penal Code
 - * Mandates minimum standards for agency pursuit policy.
 - * Mandates minimum training standards for pursuit training.

C. Section 669 Evidence Code

1. Mandates policy compliance
2. Violation of policy is negligence perse

D. Key element of Peterson vs. City of Long Beach, Code-3 Liability Considerations

1. Clearing intersections
 - o Stop (if necessary)
 - o Lane-by-lane
2. Passing
3. Speed awareness
4. Limitations of emergency warning devices

E. Pursuit Driving

1. 13519.8 P.C. Pursuit Guidelines (refer to addendum 13519.8 PC)
2. Twelve Pursuit guidelines
3. Mandated by law
4. Department policy requirements

F. Case Law

1. Peterson vs. City of Long Beach

2. Brummett vs. County of Sacramento
3. Duarte vs. City of San Jose
4. Grant vs. Petronella
5. Stark vs. City of Los Angeles
6. Federal case law considerations

VI. Basic Driving Principles

A. Basic Driving Principles

1. Weight Transfer
2. Steering Control
3. Throttle Control
4. Speed Judgment
5. Brake Application
6. Roadway Position
7. Defensive Driving
8. Pre-shift inspection of cars

B. Proper Application and Coordination Results in Safety and Control

C. Seat Belt Usage (refer to Defensive Driving addendum)

VII. Driving Exercises Review

- A. Students will observe an instructor driven demonstration of each exercise from outside the vehicle**
- B. Walk through each exercise with an in-depth explanation and discussion**
- C. Instructor drives and demonstrates with students in the Vehicle.**

VIII. Driving Exercises

- A. Perfecting driving skills**
- B. Driving principles of each exercise.**
- C. Remediation, if necessary**

IX. Evaluation of Student Driving

- A. Identify problems and provide feedback to student**
- B. Record driving performance**
 1. Evaluation forms

X. Demonstration of Techniques for Driving Exercises

- A. Driving speeds during demonstrations and training**
- B. Driving reference points**
- C. Driver/instructor communication and coordination**
- D. Miscellaneous tips on instructor expertise**
- E. Reverse driving, practical application**

XI. Student Lecture Presentations

- A. Lesson Plan**
- B. Presentation**
- C. EVOC Instructor and audience critique**

XII. Driving Exercises

- A. Students will rotate from driver to instructor**
- B. Students will participate in both phases of each exercise**

XIII. Review and Critique of Course